

Members present: Allen R. Phillips Kevin M. McCormick
Christopher A. Rucho Steven J. Quist
Members absent: John J. O'Brien

Mr. Phillips convened the meeting at 7:00 p.m.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. Rucho to approve the regular session meeting minutes for the September 7, 2011, seconded by Mr. Quist, all in favor.

Parks Facilities Committee

Pat Inderwish, Chairman of the Parks Facilities Committee and John Owanisian joined the Board to report on the finalization of the Goodale Park Improvement Project. Mr. Inderwish reports that the project is 99.99% complete, the contract was on time, on budget, and there were no cost overruns. They did come back for the light portion, which was approved by the voters. The only thing remaining is some touch up areas, and \$3,100 has been held up to complete this. Mr. Inderwish expressed his pride that we have an award winning project, which has been well used since it opened. The Parks Commission posted rules and regulations on the courts although they have had a problem with bikes and skateboarders and people from out of town using the facility. However, a lot of residents have been able to come out and use the facility. There are signs indicating that skateboarding is not allowed. He has had a number of conversations with the Chief of Police and the Town Administrator about enforcement of the rules and regulations.

Mr. Quist asked if there was anything he would have done different next time. Mr. Inderwish noted that being a contractor, each construction project is different, and there are a lot of challenges presented that you do not anticipate. The Committee spent a lot of time since 2006 planning the project and we tried to cover every contingency we thought would come up. They were restricted because of what the CPA money can be used for. If they had done something different they would have expanded the drainage a little more, however, they did not have the resources to do that. He thinks more contact with the other town departments from the very beginning instead of half way through the project would have been helpful. If we pursue other projects that will be a key component in building a project team. There are field changes that need to be made on a weekly basis that can end up costing or saving you money. He thanked Matt Colangelo for his assistance on the project noting he was the eyes and ears of the project on a daily basis and did a fabulous job. He would also highly recommend the architect for another project as he had a hands-on attitude and communicated with him almost daily. He was very happy with the contractor. We started something and we finished it, which is huge for the town as the hardest part of the job is the close out. He just received the project close out documents. Everything will be turned over to the DPW Director. In terms of maintenance, the Parks Commission and the DPW will partner together. We did have an issue with the cart path. There will be some things that the DPW will have to do as far as maintaining it.

Mr. Phillips questioned whether they had drafted a maintenance plan for the future upkeep. Mr. Inderwish indicated that both the maintenance and safety plans are included in the close out documents together with everything to do with the electrical. The Parks Commission will be looking at the lighting as there is an abutter who feels he is impacted by the lights. They are looking at shields which could reduce the amount of light in the area. The lights are exactly as designed and right now go out at 10 p.m. The Parks Commission could hold a public hearing and close the lights earlier.

Mr. Rucho thanked the members of the Parks Facilities Committee and Mr. Inderwish for their work on the project. He noted that Mr. Inderwish spent a lot of time on this. He also thanked the residents for the fundraiser they did and looks forward to the next project. Mr. Inderwish added that if the Community Club had not raised the funds we would not have been able to do what we did. The final price for the project was \$629,770. We have a beautiful, award winning project, which has increased property values in town, and they didn't run into any major problems. They did have some electrical upgrades they had to do, were able to add a new fence and colored surfacing and lights so people can play at night. Mr. Phillips suggested lighting the baseball field as well.

Mr. Inderwish noted that overuse of the fields is something we need to look at in the future. They never get a rest and they will be discussing the Pine Grove area, which is five acres and could be turned into a baseball/multipurpose field. He already spoke with the architect, who has put together some preliminary numbers. It would relieve the stress on the baseball field. The Pine Grove would require a 13-foot cut and fill section and would necessitate some drainage and then we could move the user groups up to that location and address the high school baseball field.

Mr. McCormick congratulated them on a great project. He added that ten years ago he was there when they built the second court in front of the first one.

Nolan Gauthier, Eagle Scout Project

Nolan Gauthier joined the Board to discuss building two dugouts at the school baseball field for his Eagle Scout Project. He has been in communication with Building Inspector Mark Brodeur, who is assessing the project. Nolan has already discussed this with the general contractor, Parks Commission and his Scout Master. He still needs to get approval from the Selectmen, Mohegan Council and National Council. There are still many changes that are going to happen, and he thinks it could be a good project for the town and will be used by the baseball teams. He reviewed his informational package with the Board. He plans to extend the dugout area to 12'x40'. Pete Jones looked at the plan and the foul line, which is now 45 feet, will be changed to 60 feet. The dug out will come out another six feet. The Building Inspector prepared a materials list and Nolan plans to sit with him to put together new drawings and then he will price the project. The concrete slab will be 12'x40', with chain link fencing and two locked doors. He will use a wood back for the dugout. The Building Inspector also put together requirements for the roof rafters. The dug out will have a 32-foot bench to accommodate 25 players, a bat rack, helmet rack and glove rack.

Mr. McCormick stated that it seems like a very nice project.

Motion Mr. McCormick to accept the project with the stipulation that Mr. Gauthier works with the Building Inspector and the Parks Commission, seconded by Mr. Rucho. Mr. Quist questioned who would pull the permits for the project. Mr. Gauthier noted that the contractor is Matt Colangelo and he has been working with the Building Inspector. Vote on the motion – all in favor.

NEW BUSINESS

1. Concurrence on the appointment of Patrick Mortimer from the Lancaster Police Department as a Special Police Officer for detail assignments during the period of September 21, 2011 through June 30, 2012

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Quist, all in favor.

2. Review request of Wachusett Earthday

The Board has received a request from Wachusett Earthday and DCR to expand the communities using the Wachusett Earthday recycling facility. We have an agreement and had much

discussion with Wachusett Earthday and DCR about limiting those communities to those directly relating to the reservoir. The letter is a request from Wachusett Earthday to engage in a discussion with the Selectmen to relax our agreement to restrict the use of the Recycling Center to the residents of the seven Wachusett Towns. Mr. McCormick pointed out the fact that West Boylston is the only community who had that language in the agreement which they signed with DCR and Wachusett Earthday.

Mr. Phillips reports that he spoke with John Scannell of DCR, who indicated that expanding the use would be good for Wachusett Earthday, however he acknowledged that we have an agreement and should West Boylston say no, they would abide by the agreement. Mr. Phillips feels it would be worthwhile having a discussion if we could get something out of it such as free use, and allow a set number of additional communities. He added that we would not lose anything by at least having a discussion. Mr. Rucho stated that in order to get answers to all his questions, we would need to have DCR and Wachusett Earthday here to answer them. With regard to the cost, it was broken down by population and they did say over and over again that they would not allow anyone else as the facilities was being built for watershed communities only. Mr. McCormick agreed that the message was they would not allow anyone else. Mr. Phillips added that John Scannell indicates that any fee would offset what we pay now.

Motion Mr. McCormick to enter into a discussion with DCR and Wachusett Earthday regarding relaxing our agreement to restrict the use of the Recycling Center to non-Wachusett towns, seconded by Mr. Rucho, all in favor.

3. Sign Bylaw Enforcement

The Building Inspector requested the Board announce that he will be strictly enforcing the Town's Sign By-law as it relates to Temporary Signs. Mr. McCormick explained that currently if you have a temporary sign, it can only be up for 30 days and it has to come down for 6 months before you can get another permit. Mr. Rucho indicated that the Economic Development Task Force is concerned about this; however, their concern is the condition of the temporary signs being used. He added that he assumed the Building Inspector was already enforcing the sign bylaw. Mr. Phillips thinks the Building Inspector was driving by picking up signs when they were not compliant. Mr. McCormick would like to move forward with a review of the sign bylaw with the Building Inspector.

4. Report from Police Chief on parking at Goodale Park

The Town Administrator received a memo from the Police Chief regarding numerous complaints about the parking of vehicles in and around Goodale Park. The Chief has reviewed the complaints, found them to be justified and to maintain a safe travel way he is requesting the installation of "No Parking" signs from the concession stand going up Goodale Street until Newton and Goodale Streets intersect. Mr. McCormick feels that whatever the Chief feels needs to be put up for signage would be good. Mr. Phillips added that if the Police Chief deems it is necessary for public safety we should agree with his recommendation.

Motion Mr. McCormick to concur with the "No Parking" sign plan as recommended by the Police Chief, seconded by Mr. Rucho, all in favor.

5. 2011-2012 Wellness Program Themes

Mr. Phillips announced the Wellness Themes for the 2011-2012 season are as follows: August is Avoiding Heatstroke, September is Senior Health Awareness, October is Alternative Medicine and Health, November Obesity Awareness, December is the Benefits of Positive Thinking, January, Kicking the Habit of Smoking, February – Heart Month, March – The Benefits of Organic Foods, April – Cancer Awareness, May – Get Outdoors and Play, June – Lyme Disease and July – Poisonous Plants.

Mr. Phillips noted that Mr. Gaumond has done a great job with the Wellness Program.

6. Review and approve Town of West Boylston's Succession Plan

Annually, the town reviews its Succession Plan. Mr. Phillips noted that should a department head not be available, we have an Operations and Organizational Chart detailing who would be in charge.

Motion Mr. McCormick to approve the plan as submitted, seconded by Mr. Quist, all in favor.

7. Grant Report

This report was a request of Mr. Quist and is provided to the Board twice a year. Mr. Phillips recommends updating the report to include the grant activity for the entire year, including all grants applied for, whether received or not and whether they are a one-time opportunity or an annual offering. Mr. Rucho would like to include the School Department in the report.

8. Refer Zoning Bylaw Amendments to Flood Plain Overlay District to the Planning Board for a public hearing

Motion Mr. McCormick to refer the Zoning Bylaw Amendments to Flood Plain Overlay District to the Planning Board for a public hearing, seconded by Mr. Rucho, all in favor.

9. Acknowledge receipt of articles for October 17, 2011 Semi-Annual Town Meeting

The Board will meet next week to review, approve, close and sign the warrant. The finance committee will also attend their meeting.

10. Consider recognizing October 24, 2011 as United Nations Day and signing Proclamation

This is an annual exercise.

Motion Mr. McCormick to sign the Proclamation recognizing October 24, 2011 as United Nations Day, seconded by Mr. Rucho, all in favor.

11. Consider endorsing a HUD Grant Application for Regional Sustainability Planning

The Board agreed to table this item until their September 28th meeting to get input from Mr. Gaumond.

12. Evaluation of all West Boylston Emergency Shelters by Fire Chief Richard Pauley, Jr.

Mr. Phillips recused himself and turned the meeting over to Mr. Rucho. He explained from the audience that all communities have shelter listings in their Emergency Plans and one of the Fire Chief's goals was to review our shelters to insure that they met the Red Cross guidelines.

Motion Mr. McCormick to accept the Evaluation of Emergency Shelters by the Fire Chief, seconded by Mr. Quist, all in favor.

13. Concurrence on the Performance Evaluation for Fire Chief Richard Pauley, Jr. and vote salary increase in accordance with employment contract

Motion Mr. McCormick to concur with the Performance Evaluation for Fire Chief Richard Pauley, Jr. and vote salary increase in accordance with employment contract, seconded by Mr. Quist, all in favor.

14. Business Tour Schedule for 2011

Mr. Phillips returned to the meeting and announced the Business Tour Schedule for 2011: September 30th, Wachusett Plaza; October 14th – Emuge; October 28th, The Manor; November 18th, Watermark Antiques and December 2nd, French Hill Farm.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. September 28, 2011, 7:00 p.m. – special Board meeting to review, approve, close and sign warrant for October 17, 2011 Semi-Annual Town Meeting

2. Friday, September 30th – Business Tour of Wachusett Plaza

3. Monday, October 17th, 7:00 p.m. – Semi-Annual Town meeting at Middle/High School

4. Monday, October 24th – 3rd Listening Tour for Town Buildings and Lands, 7:00-9:00, Media Center at the Middle/High School

FUTURE AGENDA ITEMS

Mr. Rucho reports that at the recent Listening Tour one of the suggestions was to demolish the Mixer Building. He would like to look into that. He would also like to once again look at paper streets. Mr. McCormick noted that we did look at that and found it was an expensive process. His understanding is now they are granting rights to each of the abutting properties and have them pay the taxes. Mr. Rucho would like to prepare a list of the paper streets. He also noted that one of the streets has become a dirt parking lot. Mr. McCormick advised that the Planning Board will not allow the parking lot to be paved because of the Cohen Act. Mr. Rucho feels it would look better if it was paved and he also feels it would create more of an issue if cars were parked on an unpaved paper street.

Mr. McCormick would like the Selectmen and the Economic Development Task Force to spearhead something with the sign bylaw. Mr. Rucho added that the Economic Development Task Force would also like to look at the bylaw to make it fair for everyone in town. He suggested getting the Building Inspector involved.

Mr. McCormick reported on the Listening Tour held at Hillside Village. It was a good conversation with a lot of comments and issues, some were senior issues. Our next session is the 24th at the Media Center of the Middle/High School. He would like to look into the ownership of the Pine Grove as he thinks the Parks own it. He thinks the people who attended the Listening tour felt good that they had the ability to discuss any issue and he would like to continue with these meetings and not just focus on the land issue.

With no further business to come before the Board, motion Mr. Rucho at 8:15 p.m. to adjourn, seconded by Mr. McCormick, all in favor.

Respectfully submitted,

Approved: October 5, 2011

Nancy E. Lucier, Municipal Assistant

Allen R. Phillips, Chairman

Christopher A. Rucho, Clerk

Kevin M. McCormick, Selectman

Steven J. Quist, Selectman